

**Airport Business:****(Type Your Business Name Here)****Employment Training Records**

(Due to Airport Finance and Administration Division by January 31)

Training requirements are available at: www.sjc.orgTraining Modules are available at: <http://www.flysanjose.com/training-standards>

General Training Modules for All Employees:

- Orientation to Working at SJC
- Basic Security Awareness
- Safety and Evacuation Plan

Role Specific Training Modules - Certain personnel only, based on role/job function

- Customer Service
- ADA Awareness
- Ramp Area Safety

	Please enter date of completion for each on-line Training Module		
Employee Name	Orientation to Working at SJC	Basic Security Awareness	Safety & Evacuation Plan

Attachment H

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Employee Name	Orientation to Working at SJC	Basic Security Awareness	Safety & Evacuation Plan